

STANDING RULES
THE AMBRIDGE AREA BAND BOOSTERS
2023-2024

1. Only checks or certified money orders will be accepted in payment of bills from parent, or guardian only. All checks must be made out to AMBRIDGE AREA BAND BOOSTERS, INC. Or AABB, Inc.

2. NO CASH will be accepted under any circumstances.

3. A fee of (\$35) thirty-five dollars will be charged for a check returned for insufficient funds. If the \$35 penalty is not paid, membership in the AABB, Inc. will be suspended. After two checks for insufficient funds are received from the same individual, the Boosters will accept only a CERTIFIED MONEY ORDER OR CERTIFIED CHECK and all fundraising committees will be advised to accept only a certified check or money order.

4. All payments of bills to the Booster Organization will be sent to the appropriate mailing address, which is P. O. Box 145, Baden, PA 15005. Bills should NOT be sent to the school address. Exceptions would include only those companies and/or organizations whose policy does not accept P.O. Box addresses for remittance.

5. Fundraisers:
 - ALL Fundraisers must be prepaid unless otherwise stipulated.
 - Fundraisers are to run for a period of no longer of Twenty-one (21) days unless there was a prior approval from the Executive Committee.
 - All Fundraisers' money must be turned in by the due date determined at the state of the Fundraiser.
 - All student Account information, checks and or money due, must be turned into the Treasurer and the Student Account Treasurer from the Chairperson(s) within thirty (30) days from the start of the Fundraiser. Failure to turn in the above information and money will result in the Chairperson(s) being placed as a member **NOT** in good standing. A member **NOT** in good standing will not be permitted to chair another fundraiser until all Information is turned into the Treasurer and the Student Account Treasurer.

6. Ambridge Area Band Boosters, Inc. will not do such fundraising such as Tupperware, Avon, Premier Jewelry, or Stanley Products, etc. Which would result in personal gain of any individual or member association with Ambridge Area Band Booster, Inc.

7. As of September 1989, the students will have a revolving profit account which will be carried from one year to another. All extra profits earned, but not used by the student leaving the Music Program for any reason or upon graduating, will automatically be transferred into the Band Booster General Fund.
8. In the specific case of a family with two or more students in the High School Music Program living at the same address, the parent or guardian may apply for a family account in writing to the Student Account Treasurer, who will verify the information and open the account. Upon application, all siblings' names must be listed on the account when the last sibling leaves the Music Program for any reason or upon graduation, all extra profits in the family account will automatically be transferred into the Band Booster General Fund.
9. In the specific case of a family with an incoming freshman who is a sibling, living at the same address of an existing band member in good standing, or a graduating senior from the prior year in good standing at the time of graduation, may apply for a family account in writing to the Student Account Treasurer until the final day of band camp.
10. Ambridge Area Band Boosters will take 10% of the profit from all fundraising activities. This money will be deposited in the Band Booster General Fund
11. Cash payments toward band trips will be surcharged 10%.
12. Any monies not spent for an entry in the budget will be returned to the Band Booster General Fund. All budget estimates are due by June 30th to the Treasurer.
13. Three (3) officers' names will go on the signature card for all accounts at the bank. These officers shall be the President, Vice President, and the Treasurer. Two signatures will be required for all transactions with one being the Treasurer. NO BLANK CHECKS will be issued by the Boosters.
14. Students that are not in Marching Band or an Auxiliary Unit and are approved by the Band Director to attend the annual band trip, desiring to fundraise, must be a Band Booster Member, in good standing and have Membership Fees paid by September 15th.
15. Any band booster member in good standing who wants to chaperone or accompany the band in any capacity - including football games, parades, steel drum performances, etc., must have current Act 34, Act 151 and FBI Fingerprinting Clearances, and TB Test. These clearances, fall under PA state law and follow in accordance with the school board policy APPROVED AND ADOPTED in November 2008.

16. All Band Fees including the Student Participation Fee, Uniform Fee, and the Student's Membership Fee, must be paid 30 days prior to the Band Trip OR by September 15th whichever comes first. In the event these fees have not been paid, the student **will not** be permitted to attend any Band related trip and/or event(s).

17. It is not the responsibility of the Band Booster Organization to refund any money to any Member Of this Organization who accepts money on behalf of a fundraiser but fails to follow through with With order placement and/or delivery. Set circumstances default to the responsibility of the seller.